Previous references.

74-05 Sec 3.

43-11 Sec 1-427

1914

(Gen Fin)

File No. 54-13

Serial Nos. 12 & 17

Later references.

G.F. 56-14-7 & 9

P 16 E

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 12 & 17 ✓

Part B. for January 1915.

SUBJECT.

Proposals for additional establishment to the Comptroller's Office

12. From The Comptroller no. 7388/A 592 dt 18.5.14

Solicits sanction to an additional establishment of 5 accountants for meeting additional work entailed by the schemes sanctioned in some recent orders of Govt.

17. To The Comptroller. no. H 3071 dt 11.1.15

States that Govt consider that the proposals for additional establt are premature and that the reorganisation of the staff sanctioned in the G.O of 17.9.13 should be given a fair trial till 1.7.15, as contemplated in para 5 thereof, before submitting to Govt proposals for additional staff

G. R. S. 58

Abdrahaman 12/1/15

GENERAL AND REVENUE SECRETARIAT.

(G.7)

NOTES.

File No. 54-13

FILE HEADING.

Distribution of work and certain arrangements consequent on the re-organisation of the gazetted and clerical staff of the Comptroller's Office

From The Comptroller P.W.D. R.Y. B.V.

No. 7388/R.592. Dated 18. 5. 1914. Received 22. 5. 1914

Diary No. 4735	Enclos.	Spare Copies.	Serial No. 12.

BRIEF ABSTRACT OF LETTER.

Submits a statement of additional work thrown on his office by recent orders of Govt which were not taken into account while passing orders of Govt of the 17th September 1913. Sanctioning 15 extra hands and Soliciting sanction to five more hands thus :- 2 first grade Accountants - 50-3-65
1 Second —do— 30-3-45
2. third 25.

NOTES AND ORDERS.

1 The Comptroller in representing the extra work that has devolved on his office and the assistance required by him in the shape of an additional establishment, estimates that five men are required.

2 He proposes to make in the future a further formal application for extra hands to cope with the ~~increased~~ work relating to the purchase of stores.

NOTES—First Sheet.

GPB—35,000—15 6-12

G. R. S. 12]

General and Revenue Secretariat. | G7 File No. 54 of 1913.

Serial No.

3 The extra work enumerated is subsequent to the passing of G.O. of 17-9-1913.

4 Kind attention is invited to para 5 of the aforesaid govt order according to which Govt intended that the reorganisation sanctioned was adequate to cope with the "demands of normal work" and that no proposals in this regard need be considered until the sanctioned scheme has been given a fair trial" Perhaps 2 men in 30 may be temporarily sanctioned.

7

5 Submitted for orders

Sd. V. 30/5 W 2/6 Secy)

6 What is the lumpsum grant for? Are not temporary vacancies in permanent grades filled up ordinarily, apart from the use of the temporary grant? Some note is required on the new method of applying for extra hands:.

Treat as an early case until finl decision. Draft 20/6

7 I shall be glad if the Asst Secy will kindly put up a typed note on each of these points. I do want that all important proposals should be thoroughly scrutinized and well considered opinions recorded by all case work Sect Officers. Draft 20/6

NOTE—Contn. sheet.

GPB—60,000—7-11-13

P. T. O

General and Revenue Secretariat. | G. F. File No. 54 of 1913-14

Serial No.

Note.

8 The temporary grant, in the words of the submission Note to His Highness when it was sanctioned originally in 1905, is "to meet extra temporary establishment for special works." The temporary establishment referred to in this connection has to be differentiated from other temporary establishment. This Establishment paid from this grant cannot be continued for months together. The grant as in British India should be utilised to put in extra hands for work at special times of stress e.g., Budget etc., works, or in Mysore, when Savings Bank accounts have to be closed and balanced and where the ordinary complement usually working would take a long time.

9 Other temporary establishment lasting for a specific period or for a specific work cannot be paid from this grant and separate Budget provision is made under Establishments under a separate sub head. The Establishment referred to in the Comptroller's letter under advertance ~~of~~ of this class as the additional work thrown upon the Comptroller is practically permanent and the scale sanctioned to him did not take cognisance of this new natural expansion of work. It is not possible nor would it be correct to pay for the extra men from the temporary grant which is meant to meet an entirely

Additional

GPB—60,000—7-11-13

Serial No.

entirely different set of circumstances. In fact the question of the temporary grant does not arise in this connection at all.

10 Having explained the nature of the temporary grant it follows that there cannot be any vacancies as there is no scale and no vacancies can therefore be filled up. It is an appointment of the moment and vanishes the moment the necessity therefor ceases.

11 If vacancies in the regular permanent and temporary Establishment is not filled up the office work can hardly get on and their being filled up only keeps the strength of the office at the sanctioned level but as already stated that strength has not been fixed after taking into consideration the items now brought to notice by the Comptroller.

12 The Comptroller it must be stated has made out a case for relief and as the period of one year fixed in the order re-organising the Comptroller's Office Staff is rapidly drawing near when the whole question has to be thrashed out d e n o v o and suggested that no action is now necessary or at best 2 hands on Rs.30 may be temporarily sanctioned.

13 The method of applying for extra hands is not new but is generally in vogue in British India. It is based on the man-hour system. The Office hours being fixed at 6 hours a day, 6 man hours taken to finish a particular work is taken as a day and the number of hours is reckoned

GPB—60,000—7-11-13

Serial No.

reckoned as so many man-hours or one man for so many months. This method is usually followed in calculating the work done by the Local Audit Department of the Accountant General's Office in Northern India and also in increasing staff required to bring up arrears etc.

14. From a rough calculation of the amounts involved in the works mentioned in the Comptroller's Statement, I find it aggregates in round numbers to 7 lakhs and this amount compared to the total amount passing through the audit office will amount to an addition of nearly 4 per cent. of the work. The Comptroller's Office has 100 hands according to the recent re-organisation thereof and the additional 4 per cent. for which a case has now been made out would be 4 hands at a cost of Rs.2,266. The Comptroller wants 5 hands at a cost of Rs.2,565.

15. Regarding para 2 of the Secretary's note above, I have respectfully to submit that I did not think any elaborate noting in this case was necessary, as the paper under disposal clearly stated the requirements and the reasons therefor and there were no special points for me to elucidate.

Secy

6.7.14

GPB—10,000—13.6.14

(c) Without a statement showing the items of work which have ceased to require attention in the Comptroller's office owing to various circumstances, the net increase of work, if any, cannot be correctly determined. No such statement is furnished.

(d) The thesis of the Assistant Secretary on temporary grant does not indicate how in practice it has been utilized by the Comptroller. From the excess charges incurred on this account by the Comptroller there is reason to believe that the practice is far different from the theory expounded. In my humble opinion an enquiry is necessary into the method of expenditure of this grant.

(e) It would be a highly inconvenient precedent to accept the ~~grant~~ ground put forward by the Comptroller as a sufficient basis for expanding office establishments in general.

3512.
25-12-14

Dewan) D. M. Narasinga Rao 10/8/14

20 I am inclined to think that the proposals are premature. The reorganization of the staff sanctioned last year should be given a trial till 1st July 1915. A fair trial was contemplated Vide paragraph 5 of the G.O. of 17th September 1913.

H.V.R. 26.12.14

~~Objections accepted~~ 24.12.14 Dmw 28/12

21. drafts

22. Draft Subd.

Hon. Mr. 27.12.14 Cricket) 23 Approved. Draft papers by 31.12.14

GPB—65,000—17-6-12. Monday Evening. (11-1-15)

Dmw

9/1 Issued

NOTE—Contn. sheet.

G. R. S. 12]

General and Revenue Secretariat.

G.7 File No. 54 of 1913.

Serial No.	
17	To The Comptroller no. 7E 3071 dt. 11-1-15 States that Govt consider that the proposals for additional estabt are premature, and that the reorganisation of the staff sanctioned in the G.O of 17-9-13 should be given a fair trial till 1-7-1915 as contemplated in para 5 thereof before submitting to Govt proposals for additional staff

NOTE—Contn. sheet.

GPB—60,000—7-11-13

Gl. 17]

It is requested that in future communications on the subject, the No. and date of this letter, and the distinguishing letters below the number as given opposite, may be quoted and addressed to the Comptroller, Mysore Government window dilivery No. 6, Bangalore.

No. 7388 OFFICE OF THE COMPTROLLER, MYSORE GOVERNMENT,

Dated Bangalore, the 18th May *191* 4.

FROM Diwan Bahadur

J. S. CHAKRAVARTI, ESQ., M. A.,
F. R. A. S., ETC.,
Comptroller to the Government of
His Highness the Maharaja of Mysore.

DIARY NO. 4735

1913-1914
SECTION 9 Z
SERIAL NO. 54-13-1
PAGE NO. 12.

To

D.M. Narasinga Rao ESQ., B.A., B.L.,

Offg. *Secretary to the Government of Mysore,*

General and Revenue *Departments*

BANGALORE.

SIR,

I have the honour to submit a statement showing the additional work thrown on this Office by some recent orders of Government sanctioning new items of expenditure or increases to existing items which were not taken into account while passing the orders of 17th September 1913 sanctioning ~~the~~ 15 extra hands to this Office and to request that five more hands may be sanctioned for the Office to cope with this additional work. I have been obliged to make this reference as the number of hands sanctioned in Government Order No.Fl.1633/G.F.13-12-9 of 17th September 1913, represented the minimum with which the additional work which had fallen on this Office by that date could be done and for the efficient and timely discharge of the work which has fallen on it since that date, the addition now proposed is necessary.

Considering the important nature of some of the new work to be done the five hands proposed above may be in the following grades:-

Rec.—Gl. 17]

.....Department.

19,4

FROM

J. S. CHAKRAVARTI, ESQ., M. A.,
F. R. A. S., ETC.,
Comptroller to the Govt. of
H. H. the Maharaja of Mysore.

To

.....ESQ.,

Secretary to the Govt. of Mysore.

Gen. & Rev.....*Dept.*

Dated

Despatched 20 - 5 - 14

Received

No. 7388/592 61

Subject matter.

Soliciting sanction for
[illegible] additional hands for
the Office contd :-

Statement showing the extra work hands required for this, d

Government Order No.	Date	Substance of the order	Work done by this office
G. 2097-145 G.m. 55-12-239	2-9-13	Sanctioning grant of — loans to facilitate Agril and Industrial operations 150 000	Keeping loan accounts and their audit
R.6761-70 L.R. 430-132	25-2-1914	2 Sanctioning Village Improvement Scheme 80,000	Audit of expenditure and maintaining accounts of a New Debt Head to be opened for the purpose.
G. 3437-41 G.m. 55-12-249	11-11-1913	3 Directing the formation of an Industrial Depot at Bangalore 7400	Keeping in this office of Accounts connected with it and the audit thereof both in this office and on the spot
6590-2 Ed. 82-12-4	30-12-1913	4 Sanctioning revision of the scale of Education Department	Audit of bills &c
6678-9 Ed. 188-13-2	6-1-1914	5 opening of classes for B.A. honors course 18.188 and expansion of Primary Education 24 000 5685	
7718-9 Ed. 223-13-2.	9-2-1914		
H 3113-4 B. 19-13-14	15-1-1914	7 Sanctioning the opening of personal deposit accounts for agents and receipt of Money in all Treasuries and issue of Supply bills on account of the Mysore Bank.	

rown on the Comptroller's office and the additional

No. of hands and period for which required	On what pay	Remarks
hand for 2 days per mensem	30-3-45	This is new work of a kind which requires to be done by a fairly experienced hand. Hence the proposal for a hand on 30-3-45.
hand for 15 days per mensem.	30-3-45	— Do — — Do —
hand for 5 days per mensem.	30-3-45	Do — — Do —
and for 12 days per mensem	25/-	
and for 30 days	50-3-65	The work in connection with the Mysore Bank has become very great, especially after the Govt approved of all Government Treasuries receiving money on behalf of the Bank and the opening of personal Deposit accounts wherever Bank opens agencies. Added to this many requisitions come for Supply bills and Letters of Credit. The work to be done is of a very important kind and a first grade Accountant is necessary to do it.

8036 - 84 Mes. 24-13-13	24 - 2 - 14	8 Sanctioning an establishment etc of Malnad Improvement Scheme.	1 Lakh
G. 5924 - 72 Gf. M. 259-13-1	3 - 2 - 14	9 Sanctioning formation of Efficiency Audit Department.	24978
739-41 from Secretary, Ind & Commerce	13 - 1 - 14	10 Sanctioning an establishment to Sig. Mari. Silk Expert.	? 24980.
1175-7 — Do —	8 - 4 - 14	11 Sanctioning entertainment of a Special officer for reporting on Industrial Loans.	3540
R. 6695 - 743 Agri 107-12-13	24 - 2 - 14	12 Sanctioning the provision of Agricultural Department.	64085
J. 2113 - 4 Pol. 113-13-7	30 - 1 - 14	13 Sanctioning an establishment of Railway Police for K. G. F. Railway.	2040
R. 5960 - 70 L. R. 249-13-6	3 - 2 - 14	14 Establishment for the Compilation of Taluk & Village Office Manual	?
G. 4995 Gf. M. 45 - 13 - 1	6 - 1 - 14.	15 Sanctioning a Record Sorting establishment in G. R. S.	6000
G. 6690 Gf. M. 15 - 13 - 46.	21 - 2 - 14	16 — Do — Menial establishment to the Extraordinary Member of Council.	1697

Audit of pay. Contingent and T. A. bills connected with these establishments

17 Arrangement for payment outside the State at State Bankers in connection with extraordinary Capital Works and payment to firms by Economic Conference, Industrial Department, Education Department, Agricultural Department etc due to the increased activity in these Departments.

18 For looking after Library which is opened to the public, for increase of work in the Records in Registering, fair Copying, despatching etc consequent on the increase of the work in the Audit Sections.

One hand for 12 days per mensem.	25/-	
ne hand for 5 days per mensem.	25/-	This work has increased to a very great extent and the addition asked for is absolutely necessary.
ne hand for 15 days per mensem.	25/-	The work in the Records Section has increased to a very great extent and the addition asked for is absolutely necessary.

Dewans Order dated 29 April 1948 sanctioning the purchase of India 3½% Sterling Stock and Municipal & Port-Trust Debentures (Rupee & Sterling) to the extent of ninety (50+40) lakhs.	19 Keeping accounts connected with them, arranging to draw interest in and outside India on the due dates and carrying on correspondence.
	Total

One hand for 24 days per mensem.	50 - 3 - 65.

The work is of a highly important nature and involves the handling of securities some of which are in the form of "bearer bonds".

ne hand for 120 days 5 men per month king the month at 24 working days.	2 on 50 - 3 - 65 1 on 30 - 3 - 45 2 on 25 Total 5.

S. Byrne Lamb.
asst Comptroller

Stating that the Comptr's proposals for an addl est: are premature & directing that the reorganisation sanctd last year be given a trial till 1-7-15.

G.R.S. 28]

G. F. File No. 54-13

Serial No. 17

Diary No. of letter replied to 4735

GENERAL AND REVENUE SECRETARIAT.
(G. F.)

Proceedings of the Government of His Highness the Maharaja of Mysore

, *the* 191

READ—

Govt Pro: No: H 1633-G. F. 13-12-9 dated the 17th September 1913 sanctioning the reorganisation of the staff of

Date of issue 11—1—15

Signed by [illegible]

~~ORDER THEREON.—No.~~

the Comptroller's Office.

(2) Letter No: 7388/ R 592 dated the 18th May 1914 from the Comptroller requesting sanction to an additional establishmen

over.

SUBJECT.

GPB—50,000—1-12-12

11/1/15.

of 5 Accountants as noted in the margin[x] for meeting additional work entailed by the Schemes Sanctioned in Some recent orders of Government.

2 First Grade Accountants 50-3-65
1 Second " Accountant 30-3-45
2 Third " " 25/-

Order Thereon:- No 76 3071 & 11 January/15

Government Consider that the proposals for ~~a~~ additional establishment are premature. ~~and accordingly direct~~

2. ~~That the~~ The re-organization of the Staff Sanctioned in ~~their~~ this Govt. order of 17th September 13 read above should be given a fair trial till 1st July 1915, ~~[illegible]~~ as contemplated in paragraph 5 thereof. before submitting to Govt proposals for additional Staff.

Secretary to Govt
31-12-14 Genl & Rev Dept

To The Comptroller to the Govt of His Highness the Maharaja.

27.12.14